



**CLARET SCHOOL OF QUEZON CITY**  
 Mahinhin St., U.P. Village, Diliman, Quezon City 1101  
 8921-7555/ 8921-6472 loc. 237, 210, 264/ 8921-8136 (Fax)  
 www.claretschool.edu.ph/ admissions@claretschool.edu.ph

**GUIDANCE COUNSELOR'S RECOMMENDATION**

**TO THE APPLICANT:**

Have this form accomplished by your current Guidance Counselor and provide a white, size 10 envelope. Accomplished recommendation forms should be submitted together with the admissions requirements to the Registrar's Office of Claret School of Quezon City in a sealed envelope signed by the Guidance Counselor on the flap, or emailed directly from the originating school to [admissions@claretschool.edu.ph](mailto:admissions@claretschool.edu.ph).

**TO THE GUIDANCE COUNSELOR:**

Please enclose the accomplished form in a sealed envelope, with your signature on the flap. All information will be kept confidential.

The applicant is further instructed to hand over this form to the Registrar's Office of Claret School of Quezon City or to have you email this form directly to [admissions@claretschool.edu.ph](mailto:admissions@claretschool.edu.ph).

Thank you.

**APPLICANT'S COMPLETE NAME**

SURNAME	GIVEN NAME	MIDDLE NAME
Age _____ Current Level _____ School _____		
Address of School _____ Level Applying For _____		
How long have you known the applicant? _____		
Academic Performance <input type="checkbox"/> Top 10% <input type="checkbox"/> Upper 25% <input type="checkbox"/> Middle 50% <input type="checkbox"/> Lower 25%		

**PSYCHOLOGICAL CHARACTERISTICS** [taken during the last two (2) years]

INTELLIGENCE TEST	Date Taken _____	SAI/DIQ _____	Classification _____	Stanine _____
	Date Taken _____	SAI/DIQ _____	Classification _____	Stanine _____
ACHIEVEMENT TEST	Date Taken _____	Gr. Equivalent _____	Classification _____	Stanine _____
	Date Taken _____	Gr. Equivalent _____	Classification _____	Stanine _____

**PERSONAL CHARACTERISTICS**

	EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	POOR
Cooperation					
Emotional Stability					
Honesty and Integrity					
Motivation					
Leadership Qualities					
Obedience to School Rules					
Motivation					

What are the strengths of the applicant? \_\_\_\_\_

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What area does the applicant need to improve on? \_\_\_\_\_

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Has the applicant been subjected to any disciplinary action during his stay in your school?

YES

NO

If yes, please check the appropriate box below

CONDUCT

ACADEMIC

Please explain. \_\_\_\_\_

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On the space below, kindly write some information which will help us in providing the best possible assistance to the applicant, once admitted in Claret School of Quezon City.

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**OVERALL RECOMMENDATION**

Strongly Recommended

Recommended

Recommended With Reservation

Not Recommended

NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE ACCOMPLISHED \_\_\_\_\_

POSITION \_\_\_\_\_ CONTACT NUMBER \_\_\_\_\_

*NOT VALID  
WITHOUT  
SCHOOL SEAL*